



Volunteer Application/Profile

Application Date:

Please Answer the following Questions

1. Full Name: (Last) _____ (First) _____ Middle _____
 2. Date of Birth: (MM/DD/YYYY) ____/____/____ Current Age: _____
 3. Address: (Street Address) _____
(City) _____ (State) _____ (Zip) _____
 4. Mailing Address (if different than street address) _____
 5. Highest Level of Education Completed: (circle one) middle school some high school high school graduate some college college degree some tech school
 6. Marital Status: Single Legally Married Divorced Widowed Separated
 7. Race: White Black Hispanic Other: _____
 8. Please list talents, skills, abilities, or special training that you have that you feel would be valuable to the participants of the job readiness program of Shoppe 3130.
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Please list your last three jobs and fill in all requested information:

Current Employer _____ Address _____ Phone# _____

Supervisor's Name _____ Your Position _____ Dates Employed: _____ - _____

List your job duties: _____

Previous Employer _____ Address _____ Phone# _____

Supervisor's Name _____ Your Position _____ Dates Employed: _____ - _____

List your job duties: _____

Previous Employer _____ Address _____ Phone# _____

Supervisor's Name _____ Your Position _____ Dates Employed: _____ - _____

List your job duties: _____

Church Membership: _____ Do you Regularly attend church? yes or no

Pastor's Name _____ Address _____

Church Phone # _____ Member since _____ Sunday School/Small Group Class _____

Other Church Reference _____ Relation _____ Contact #/email _____

Please list five other references that we may contact on behalf of your reputation and ability to teach or lead a small group of women.

Name _____	Relation _____	Phone# _____	Email _____
Name _____	Relation _____	Phone# _____	Email _____
Name _____	Relation _____	Phone# _____	Email _____
Name _____	Relation _____	Phone# _____	Email _____
Name _____	Relation _____	Phone# _____	Email _____

Please answer the following questions to the best of your ability, knowing that the only wrong answer is the one not answered:

1. Why are you interested in becoming a volunteer/teacher in the Ready Suit Go Program?

2. What would you like to achieve/accomplish from this program?

3. What nights of the week are you available (without children) for 2 hours? (circle all that apply)

Monday Tuesday Wednesday Thursday Friday

4. Do you have transportation? Yes or No

5. Are you able to commit to 1-2 weeks of class? (Classes are typically one night a week - Tuesday nights from 6:30-8:00 pm.)

7. Please circle the class or classes that you are interested in teaching: (keep in mind that material is provided by Shoppe 3130)

- | | |
|------------------------------------|--|
| Basic work ethic | Resume Planning -(Part 1 of a 2 week class) |
| How to dress for a job/interview | Resume Writing - (Part 2 of a 2 week class) |
| Effective Communication | Job Resourcing -Where do I start? (Part 1 of a 2 week class) |
| How to have a successful interview | Job Resourcing - What's next? (Part 2 of a 2 week class) |
| Time Management | Conflict Resolution |

8. Is there anything else that you would like to mention about yourself?

9. Please list leadership roles that you are currently in, including your job, school, church, or community. _____



Job Readiness Program
Shoppe 3130, Inc
1126 Broad Street
Augusta, GA 30901

By signing this application/profile, I certify that the information provided by me is true and accurate to the best of my knowledge. I also understand that I am applying to be a volunteer/teacher in the Ready Suit Go, Job Readiness Program of Shoppe 3130 Inc. As a volunteer, I understand that if accepted into this program I will be expected to keep my commitment to teach my assigned class. I will not simply be assigned a class, but also a recommended class with be discussed and confirmed with the me prior to the session.

I understand that personal information on this application, such as race, age, etc) does not exclude me from the program. These are questions asked to be used as tools for developing the program to meets the needs of the participants and the volunteers.

I understand that not only may I be dismissed from the program by the Director or a Board Member but I, as the volunteer, may dismiss myself from the program at anytime.

I also understand that since this program is dependent upon the commitment of our volunteers. The success of the program and commitment of our participants is directly related to the commitment of our volunteers.

I also understand that this program is centered around the Word of God. Each class starts with a short devotion. We believe that true success is only attained when one knows and has a personal relationship with God. As a volunteer, I will be responsible for leading this devotion time prior to the start of class. All materials, including the devotion is provided by Shoppe 3130.

Since Shoppe 3130 and all of it's ministries are Christ centered, we expect our leaders to be Christian men and women who live a life of moral excellence. Any information that is obtained or received that is contrary to a life in Christ may result in dismissal from the program.

Ready Suit Go, a ministry of Shoppe 3130, is not a job placement agency. **WE DO NOT FIND JOBS FOR ANYONE.** We help equip, train and empower women to become self sufficient. Our desire is to be a part of breaking the cycle of poverty in the lives of women in the CSRA

Printed Name _____

Signature _____ Date _____



Office Use Only:

Application Submitted/Received on _____ by _____

Applicant Accepted into program Yes or No Applicant Session: Sept-Nov Jan-Mar May-July

Application Approved by: _____ Date: _____

Graduation Date: _____

Personal Interview Notes:

Class Attendance:

Week 1: One Time Late Absent Homework complete Notes: _____

Week 2: One Time Late Absent Homework complete Notes: _____

Week 3: One Time Late Absent Homework complete Notes: _____

Week 4: One Time Late Absent Homework complete Notes: _____

Week 5: One Time Late Absent Homework complete Notes: _____

Week 6: One Time Late Absent Homework complete Notes: _____

Week 7: One Time Late Absent Homework complete Notes: _____

Week 8: One Time Late Absent Homework complete Notes: _____

Week 9: One Time Late Absent Homework complete Notes: _____

Week 10: One Time Late Absent Homework complete Notes: _____

Week 11: One Time Late Absent Homework complete Notes: _____



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Week 12: One Time Late Absent Homework complete Notes: _____

